uc3m Universidad Carlos III de Madrid





GETAFE CAMPUS

LEGANÉS CAMPUS



COLMENAREJO CAMPUS



PUERTA TOLEDO (MADRID CAMPUS)

UNIVERSITY		
Name	Universidad Carlos III de Madrid	
Erasmus University Code	E MADRID14	
Websites	www.uc3m.es/Inicio (Spanish version) www.uc3m.es/Home (English version) www.uc3m.es/estudios/estudiantes-internacion www.uc3m.es/studies/international-exchange-s	
Rector	Ángel Arias	
Vice-Rector for Internationalization	Carolina Marugán	vr.internacionalizacion@uc3m.es
Director of International Relations Service	Inmaculada Arauz	

INTERNATIONAL EXCHANGE AGREEMENTS/NOMINATIONS – Contacts for Universities

ERASMUS+ PROGRAM

Head of Erasmus+ Mobility	Raquel Navalpotro	erasmusplus@uc3m.es; rnavalpo@pa.uc3m.es
 School of Law and Social Sciences School of Humanities, Communication and Library Science School of Engineering 	AGREEMENTS - Maria Isabel Martín PAwel Grzeskow	erasmus_partners@uc3m.es
	OUTGOING NOMINATIONS Carmen Sanchez-Beato	erasmusplus@uc3m.es
	INCOMING NOMINATIONS Susana Bello	pcserint@uc3m.es

NON-EUROPEAN PROGRAM

Head of Non-European Mobility	David Gil	dgil@pa.uc3m.es
 School of Law and Social Sciences School of Humanities, Communication and Library Science 	AGREEMENTS OUTGOING and INCOMING NOMINATIONS	Alberto Lozano, Berta López, José Luis Carrión, María López mne@uc3m.es
- School of Engineering	ICM KA171	erasmuska171@uc3m.es

YUFE Admission Office at UC3M

YUFE Institutional Coordinator	Luis González	gbataner@pa.uc3m.es
 Open YUFE (Student Journey) Minors YUFE Virtual YUFE Mobility (Incoming, Outgoing) Physical YUFE Mobility (Incoming, Outgoing) 	Yésica Rebollar and Amaya García	admission.yufe@uc3m.es

INTERNATIONAL STUDENT OFFICES – Contacts for students

International Offices Coordination

Postal Address

C/ Madrid, nº 126. Edificio 11 Office 11.0.03 – 28903 Getafe – Madrid – España

GETAFE Campus: School of Law and Social Sciences & School of Humanities, Communication and Library Sciences

Postal Address	C/ Madrid, nº 126. Edificio 11 Office 11.0.03 – 28903 Getafe – Madrid – España	
Head International Offices	Rosario Ronda - rronda@pa.uc3m.es	
	incoming@uc3m.es +34 91 624 8422	Beatriz García and Raquel Cubero
INCOMING contact	Erasmus+: Austria, Denmark, Finland, Germany, Iceland, Ireland, Netherlands, Norway, Sweden, Switzerland and United Kingdom, Belgium, Bulgaria, Czech Republic, Croatia, Cyprus, Estonia, France, Greece, Hungary, Italy, Latvia, Lithuania, Poland, Portugal, Romania, Slovakia, Slovenia and Turkey / Non-European Areas: Puerto Rico (USA) and Latin America; Asia and Africa. Non-European Countries: Australia and New Zealand, Canada and USA / E+ ICM KA171	
	outgoing-getafe@uc3m.es +34 91 624 8695	
	 International Double Degrees, Postgraduate Programs, YUFE. 	María Eugenia Martín
OUTGOING contact	 SICUE, E+ BIP, web, events, and social media 	Susana Martín-Romo
	 Erasmus+ and Non-European Mobility Program Universities 	Olga Rosa, Verónica Maroto, Cristina Collado
LEGANÉS Campus: School of Engineer	ing	
Postal Address	Avda. Universidad, nº 30. Edificio 2, 289	911 Leganés – Madrid – España
Coordination	Francisco Javier García - fjgarcia@pa.uc3m.es	
Incoming	Engineering Incoming Students Form +34 91 624 5955	
Outgoing	movilidadeps@uc3m.es +34 91 624 5982 y +34 91 624 5928	
COLMENAREJO Campus: Law, Busines	s and Computer Engineering Studies	
Postal Address	Avda. de la Universidad Carlos III, nº 22 – Edificio 1 - 28270 Colmenarejo–Madrid – España	
Coordination	Mª Jesús Marcos - mmarcos@pa.uc3m.es +34 91 856 1355	
Incoming	mmarcos@pa.uc3m.es	
Outgoing	movilidadcolme@uc3m.es	

	TO BE DONE BY PARTNER UNIVERSITIES	
Nomination procedure for Universities	www.uc3m.es/studies/international-exchange-students-in-UC3M-/bachelor-degrees/nomination	
	TO BE DONE BY NOMINATED STUDENTS	
Application procedure for nominated students	Students who have been nominated by their home institutions and accepted by UC3M will receive an e-mail with the steps to follow. It is not required to complete an online application form. Information on how to submit the compulsory documents after acceptance (copies of passport + student visa, if necessary + European health insurance card): www.uc3m.es/studies/international-exchage-students-in-UC3M/bachelor-degrees/admission	
Accommodation	www.uc3m.es/studies/international-exchage-students-in-uc3m/bachelor-degrees/Accommodation	
Pick up service	UC3M doesn't provide this service.	
	ACADEMIC INFORMATION	
Academic Calendar 2024/2025	Check the Academic Calendar. Find the Key dates for exchange students (right menu, Featured Box). Exams are on-site. Distance exams are not allowed. First semester students from Erasmus+ and Non-European Universities will have all their final exams anticipatedly in December, before Christmas. Full academic year students must take their Fall exams in January. More information	
Orientation and Welcome Event	www.uc3m.es/studies/international-exchage-students-in-uc3m/bachelor-degrees/welcome-days	
Minimum GPA requirement	Not applicable. We rely on our partners' selection process.	
Language Requirements	UC3M requires Spanish or English language skills equivalent to level CEFR B2 . A language certificate is not necessary, as we expect that our partner universities guarantee the required language skills.	
Spanish Language Courses	UC3M offers fee-paying Spanish Courses prior and during the semester www.uc3m.es/languages/spanish-courses Contact: idiomasuc3m@fund.uc3m.es Check the general courses offer at: www.uc3m.es/bachelor-degree/studies Select the desired Degree using filters and click on 'study program' to see the list of courses. You can click on each course to find the course description. Humanities short courses: (short courses about culture, history, Politics Most of them are taught in Spanish and you can take a maximum of 3 of these courses). www.aplicaciones.uc3m.es/horarios-web/humanidades/humanidadesGrado.page?vision=ASIG	

	Please note that some courses might not be offe	red to exchange students:
	www.uc3m.es/studies/international-exchage-stu	
	Some general rules must be taken into account when choosing your courses:	
	 Most courses are ONLY OFFERED in one 	
	- Minimum: 6 ECTS for Semester / Maxim	es from the School that they have been admitted to.
	- Non-European students can select any c	
	Most in-demand courses or most impacted courses:	
	demanded. We recommend partner institution	s very wide, there are some of them which are highly ns to emphasize course flexibility to their students and their first options are not always available. They should demic advisors.
	You can check every subject into their "Program/	Curriculum"
	- Bachelor's degrees search engine <u>https://www.</u>	
	- Master's degrees search engine https://www.u	c3m.es/postgraduate/programs
	*School of Social Sciences and Law	
	✓ Artificial intelligence for humanities*	✓ International Business Management*
	✓ Consumer behavior*	✓ International Financing*
Course Offer	 Corporate Governance and social 	 International Organizations*
course offer	Responsibility*	Introduction to gender studies*
	 ✓ Culture and Identity in Globalization* ✓ Digital Marketing* 	 International public law* Labor Law and Social Security*
	✓ Digital Business*	 Marketing Management*
	✓ Economic History*	✓ Origins of the modern firm*
	 Family Business Management* 	Regional and urban economics*
	✓ Financial Economics*	 Strategic management*
	✓ Global environmental challenges*	Supply change management*
	✓ Global Health*	World Politics*
	 ✓ Globalization and society* ✓ Human rights* 	
	✓ Inequality*	
	 Integrating Innovation & Technological Change* 	

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	**School of Humanities, Communication and	d Library
Course Offer	 Advertising & Communication** American Cinema** Camera Directing** Communication and Participation of Civil Film narrative** Fundamentals of Film and TV Direction II History of Journalism** Information and conflict I: the media and violence** 	 Media landscape** Political philosophy** Radio Workshop** Society in the Internet** Social networks and virtual communities** Spanish History: 20th Century** Television Studies** History of Spain**
	***School of Engineering (Spring Semester)	, , , , , , , , , , , , , , , , , , , ,
Course Offer	 Artificial Intelligence Data protection & cybersecurity Energy and Water Energy in transport Files and Databases Logic Microprocessor based digital systems 	 Principles of economics: markets and financials failures Software development projects management Solar Energy Statistics Strength of Materials Wind Energy

Course registration	www.uc3m.es/studies/international-exchage-students-in-uc3m/bachelor-degrees/course-registration Course registration is based on "first come first served" for students in the same study area.	
Institutional Grading System	NO PRESENTADO = ABSENT . The student registered for the subject but did not sit the final exam FAIL (FROM 0 TO 4.9) Considerable further work is required. The student must resit the exam. PASS (FROM 5 TO 6.9) Satisfactory knowledge of the contents. GOOD (FROM 7 TO 8.9) Students who demonstrate a thorough knowledge of the course contents. EXCELLENT (FROM 9 TO 10) Outstanding performance. HONOURS MH (+9) Exceptional performance. * This grade is quite rare and can only be granted to a limited number of students per group (typically to up to 5% of the students).	
PRACTICAL INFORMATION		

International Student Support	UC3M Student Support Center: sports, championships & cultural activities. In addition, psychological and psycho pedagogical orientation, volunteer work. www.uc3m.es/studentsupport/home Incoming students- Facebook group: www.facebook.com/incoming.uc3m Incoming uc3m Twitter: www.twitter.com/in_serint_uc3m ESN (Erasmus Student Network): www.esnuc3m.org (Non-European students welcome as well) Chinese Students Association: https://www.aecuc3m.com/ BEST: www.bestuc3m.es / carlos3@best.eu.org ANUDI: www.anudi.org / mailto:uc3mun@anudi.org
Insurance for Erasmus+	UC3M does not provide insurance for incoming exchange students, who should ensure they have comprehensive cover for the duration of their program. The exchange student must be covered by an illness or accidents travel assistance insurance covering repatriation expenses due to illness or accident, healthcare derived from professional activities.
Buddy program	Buddies are regular UC3M students assigned to small groups of new students to help them with practical issues upon arrival and during their stay. Program registration: www.uc3m.es/studies/international-exchage-students-in-UC3M/bachelor-degrees/buddy-program
Students with Special Education Needs	Support Service for Students with Disabilities and Special Needs allows direct attention for students with disabilities and special educational support needs. Its objective is to guarantee access to studies and improvement of the university activity for all students in equality of conditions, building an inclusive university. To request special accommodations, please submit your registration in the following website BEFORE THE DEADLINES. - Fall semester and Full year students: before July 15 th . - Spring semester students: before December 15 th . www.uc3m.es/studentsupport/disability_neae
Psychological and Psychopedagogical Orientation	UC3M offers psychological and psych pedagogical Orientation in English and Spanish: https://www.uc3m.es/ss/Satellite/ApoyoEstudiante/en/TextoDosColumnas/1371248487888/Psicologic a_y_psicopedagogica
Immigration and visa	www.uc3m.es/studies/international-exchange-students-in-UC3M-/bachelor-degrees (on the right menu, More information Box)
Housing/ Living cost in Madrid	Please check our document on the website regarding how to avoid rental scams. We strongly recommend you to assure your housing before arriving in Madrid. Living expenses in Madrid (including sharing an apartment, food and transportation) would be around 700/800 €/month. www.uc3m.es/studies/international-exchage-students-in-uc3m/bachelor-degrees/Accommodation
Transportation	How to get to UC3M: www.uc3m.es/about-uc3m/how-to-get-here
Other resources	Living in Madrid www.uc3m.es/living-madrid/home